

CITY OF OREM
BEAUTIFICATION COMMISSION Minutes
May 23, 2016
4:30 p.m.

COMMISSION MEMBERS:

Carol Manwaring	Vice Chair
Sean Orullian	
Gayla Muir	
Chelsie Young	
Tanya Harmon	
Sally Taylor	
Debby Lauret	City Council Representative
Reed Price	Staff Support
Lauren Gibb	Clerical

ABSENT:

Sheralyn Bennett

VISITOR:

Aaron Orullian

Carol Manwaring called the meeting to order.

Approval of Minutes

Carol Manwaring *asked for a motion to approve* the minutes from April 2016. Tanya Harmon *made a motion to approve* the minutes. Chelsie Young *seconded the motion*. *Motion passed unanimously.*

Table Vote for Chairman

Carol Manwaring mentioned that Aaron Orullian will be coming back to the commission after being approved by the City Council the next day. Carol asked that we table the vote for Chairman until Aaron is officially back on the commission. Carol Manwaring *asked for a motion to table the Chairman vote until the June meeting* in order to consider Aaron Orullian as Beautification Chair. Sean Orullian *made a motion table the Chairman vote until the June meeting*. Chelsie Young *seconded the motion*. *Motion passed unanimously.*

Neighborhood Awards

Carol asked if there had been any awards given. Lauren mentioned that no slips had been turned in yet. Chelsie asked if she could get a list of previous winners in her area. Lauren said she'd send out that e-mail the next day. Sean said he would turn in the May and June slips at the same time. Sally turned in her slips. Gayla mentioned she was given a recommendation from someone, but she wasn't sure the address was right because the property didn't stand out, but the reversed address did look nice, with many flower pots. She believes that's the one that the person wanted. Gayla asked how the commission members felt about flower pots, verses having

something put in the ground. Aaron Oruillian mentioned there were no specific instructions or guidelines. Gayla said the lady we elderly and doing what she could, and Reed mentioned it sounded like a perfect fit. Sean said he'd rather give the award to someone like that, rather than someone who has a million dollar home and hires out the yard work. Sean reminded the commission to send Lauren the pictures.

Budget

Tanya had sent Reed a copy of the proposed budget. The budget is set at \$3600.

\$1400 of which is used for hanging pots

\$1300 for adopt-a-pot

\$80 for shirts

\$320 for the parade (candy)

\$200 for maintenance (for the truck)

\$300 for Misc (pictures printed, bulletin board supplies, postage, etc)

Carol Manwaring *asked for a motion to approve* the budget as suggested. Tanya Harmon *made a motion to approve* the budget. Sean Oruillian *seconded the motion*. *Motion passed unanimously.*

Hanging Baskets

Carol mentioned the hanging flower pots are ready to be picked up in time for Summerfest. Reed mentioned the hanging pots were not going to be placed on the south side of Center Street, near the Smith's parking lot. They are going to be placed somewhere around the City Center. Aaron Oruillian mentioned that he saw a UVU banner hanging near Palisades Drive, and he thought it looked great.

Adopt-a-Pot

Gayla reported that Scera was interested in purchasing some adopt-a-pot flowers, but she hadn't heard back for certain if he was all in. Sally Taylor mentioned that Brigham Larson Pianos was interested in 2 or 4 pots as well. Aaron Oruillian asked if Chick-fil-a was interested in doing it again. Carol mentioned that Chick-fil-a is planting their pot themselves. Per Carol, right now they have winter flower in it. They put pansies in early spring. That's exactly what the commission was hoping would happen. They're going to put summer flowers in in the first of June. The check cashing place is putting in summer flowers are well. Carol feels really good about that. Brent Sumner is interested in repeating it, but the commission is hoping for new businesses, so that it doesn't feel like the City is subsidizing the businesses gardening. Carol asked that all the pots be placed before the Summerfest Parade. Sally asked who places them. Carol said that in 2015, she, Sean, and Aaron did. Carol said SCERA was a great place for it. She also mentioned that when they were placing pots last year, businesses were coming out asking about them, so it's a good idea to pick up all 12 and just go around. Reed reminded the commission that we should have the City send out an official invoice for the pots. Carol mentioned the businesses that had pots last year (and therefore aren't eligible for them this year). They are Subway, Dominos, Iceberg, Jamba Juice, Chick-fil-a, Skippers, Jiffy Lube, Carol's Copy, Sam's Hair Salon, The Minky Store, A-1 Driving Store, Wally's Skateboard, Boost mobile, and Anna Tornella Bakery

Parade

Brigham Larson Piano is interested in being involved in the parade with the Beautification Commission. Sally talked to them about having a piano on a flatbed truck, along with advertisements for Cook's and Brigham Larson Piano. Brigham Larson Piano was thrilled with the idea. The piano store would also like to have their children dressed up and help out along the parade route. Carol expressed some concern about having kids pass out candy. (Recording became incomprehensible.) Sally wanted to make sure the vehicle they had would be fine. Reed said it would be. Sean said he has the vehicle banner and the carry banner. He asked if they need to be taken to Brigham Larson. Carol said she thinks she has

access to a flatbed trailer that could be used. Brigham Larson would have a vehicle that could pull it. The parade is on Saturday the 12th. Brigham Larson Piano said they could start decorating it on Friday, the 11th. Carol will be out of town for the parade, so there was some discussion of when/how/where the trailer would get decorated. Aaron asked what the Beautification Commission would be doing during the parade. Carol said the commission will be walking, talking, and passing out some candy.

Carol Manwaring *made a motion to work with Brigham Larson Piano for the Summerfest Parade*. Sean Orullian *seconded the motion*. *Motion passed unanimously*. Sean asked who is planning on coming. There were 4 commission members who said they would be there for sure. A few people said they'd try to get spouses to help. Those that are able to come need to meet at 800 E and 800 S. The parade starts on 800 E at 400 S, but the area between 800 S and 400 S is used as a staging area. Lauren was tasked with telling the commission members where they would be in line for the parade when she found out. The staging usually happens around 6 or 6:30

Review of attendance policy/recommendations for actions.

Carol stated that her understanding of the attendance policy is that a member can miss two meetings a year. Lauren stated that a committee member can only miss ¼ of the meetings each year. With there being 10 meetings, that means no more than 3 missed meetings per year. Carol asked Reed what he suggested for committee members who have missed more than 3 meetings. Carol said she has reached out to committee members who haven't come. Lauren mentioned that, for the most part, committee members respond to Lauren's e-mails about the meetings, stating if they won't be able to come. Reed's thoughts are that it's silly to "fire" a volunteer if they really want to serve. He brought up that there might be a time conflict; perhaps 4:30 on a Monday is not a good time for some committee members. Carol thought maybe there would be another way a commission member could contribute. There is concern that a committee member is not responding to any contact at all. Gayla expressed her opinion that we should reach out and find out if having the meeting on another day would work better for the committee member in question. Carol mentioned that the person in question is probably legitimately interested, but she is very busy with work and travel. Sean was wondering if there would be a tactful way to ask the person if they are interested in being released. Reed said it might be good to ask if they would be interested in reapplying when their life has slowed down a little. Sean's concern is that the commission would like to have someone who comes to the meetings regularly. Carol sees it as "someone has a neighborhood they're supposed to give awards to, and they aren't". Reed mentioned that there aren't many people who are trying to get on the Beautification Commission in the first place, and whenever someone resigns, that's another vacancy that needs filled. Reed also mentioned that a commission member in question was pretty involved with the power point presentation in February. Reed asked if he should reach out to her. Carol liked that idea very much. Lauren reminded the commission that there is one opening currently. Sally mentioned she knew of a person who might be interested in applying. Lauren said she'd e-mail Sally the link to apply for the Beautification Commission.

Adopt A Pot: Letter to 2015 participants

Carol asked if the Campbells turned in a letter to go out to the 2015 Adopt-a-Pot participants. Lauren replied that they did not. Carol said she was going to deliver a card to them, so she'd follow up with him then. Lauren mentioned that Jim still has the keys to the Beautification Commission bulletin board at the City Center, near the utility billing office. She also mentioned that Jim had a fall last month, but he's home now and recovering.

Review of City Neighborhood Cleanup/ Feedback letter to Mayor

The commission thought the Neighborhood Cleanup went great. They signed a card for the Mayor, thanking him making that happen. Carol took over many truckloads herself. The help at the dump site was wonderful. It was great that it was at multiple locations and happened for such a long duration (7

weeks). It's great that its community oriented rather than being in a ward area for a day. Reed said that e-mailing the city council would be a great way to express the Beautification Commissions thoughts on the Neighborhood Cleanup. Their e-mail address is CC@orem.org. Reed mentioned a fall clean up might happen, and the commission seemed really excited about that idea, as a way to get rid of leaves. Tanya Harmon asked where the last dumpster was located. Carol looked it up, it's at Palisades Park, which used to be Cascade Golf Course. Reed mentioned that there was a line of cars ready to drop stuff off at 7 am on the first day they opened.

Carol expressed some concern that some people who were dumping garbage were contaminating the clean green waste. They don't have a police officer patrolling it at night, and so people are dumping things in the wrong containers then. Carol wished that community members would be more responsible. Reed appreciated the feedback. Sean mentioned that the city could try to continue what they're doing with the trash bins, but have green waste bins in one area the whole time (as opposed to a different park each week), so it can be better monitored (ex: have it at the city center). The concern is that people will still put garbage in the green waste bins, because an open dumpster tends to advertise 'put your junk in here'. Tanya asked if the locations could be locked up each night. That would entail having a lid on it, and many times, the dumpsters are too full for lids, or don't have lids at all and can only be covered with tarps, which are very easy to move. Carol said that maybe the neighborhoods could get volunteers to staff it at night to make sure no one puts things in the wrong container. Gayla said she'd worry for the volunteer's safety. Carol still liked the idea of a controlled site specifically for green waste that is locked up at night. That would mean having two employees at two different locations, monitoring the dumpsters, as well as having fencing for the green waste site. Carol mentioned that the recycling place in East Bay in Provo used to be open to everyone, and everyone respected it. It was fenced off at night. Now, it's only open to Provo citizens. Sean said having a chain link barb wire fence around those dumpsters that gets locked at night might work.

Other Business

Sally asked if she should mention the Summerfest theme "All Together" to Brigham Larson, in case they want to decorate the float accordingly. Carol said that'd be fine, but they don't *have* to do it. Tanya mentioned that the commission still needs to fill out the "media announcement" part of the Summerfest Parade form. Carol said that Brigham Larson should write up what they want announced. Lauren reminded the commission that paperwork needed turned in by May 27th, 4 days away. Sally said she'd get them the paperwork, and would have Brigham Larson turn it in to Lauren.

Adjournment

Carol Manwaring called the meeting to a close. Carol Manwaring *asked for a motion to close* the meeting. Tanya Harmon *made a motion to close* the meeting. Gayla Muir *seconded the motion*. *Motion passed unanimously*